



HakiRasilimali

Transparency & Accountability
for the Extractive Industry

WE ARE

HIRING!

Executive Director



APPLY NOW >

Follow Us:



Visit Our Website:

www.hakirasilimali.or.tz

JOB VACANCY

HakiRasilimali was incorporated in the United Republic of Tanzania under CAP 212 of the Non-Governmental Organisations Act, 2002 on 17 July 2019 through certificate no.00NGO/R2/00074.

HakiRasilimali maintains a broad and diverse membership drawn from multiple regions of the United Republic of Tanzania and across thematic areas within the extractive industries. The organization has established formal and functional working relationships with relevant government ministries, regulatory authorities, private-sector actors, and civil-society organisations.

HakiRasilimali is a member of the Resource Justice Network (formerly Publish What You Pay), holds an equivalency determination status comparable to that of a United States Certified Public Charity, a member of the Kimberley Process Civil Society Coalition (KP CSC) and represents the civil-society constituency on the Tanzania Extractive Industries Transparency Initiative (TEITI) Committee. In furtherance of its mandate, HakiRasilimali has conducted and commissioned research and policy analyses that have informed and contributed to legislative, regulatory, and policy reforms within Tanzania's extractive sector.

Job Title:

Executive Director – HakiRasilimali
(one Post)

Reports to:

HakiRasilimali Board of Directors

For this post, we need an individual who can create a robust team. We are searching for a person who can communicate well, manage and build an effective team, has outstanding integrity and understands the technical/professional aspects of the job. Interview questions and background checks will centre profoundly in this area. This is a post for those who like working with people. It is most likely to appeal to those enthusiastic about working in a multistakeholders environment, those who enjoy working in extractives policy and advocacy issues, those who possess managerial and leadership skills that bring the best results through people.



Follow Us:



Visit Our Website:
www.hakirasilimali.or.tz

The Details:

- ▶ To facilitate the platform to effectively advocate for the formulation and changes to policies and laws which govern the Extractive Industries in Tanzania.
- ▶ To generate and share information as a means of broadening their awareness of the value and role of the extractive industry contribution to the economic and social prosperity of the people of Tanzania.
- ▶ To ensure that an annual plan for the year is developed, and monitored in consultation and collaboration with the Hakirasilimali Board of Directors and Members.
- ▶ To coordinate the Hakirasilimali Board of Directors in the negotiation of funding agreements.
- ▶ To proactively seek policy information that may be of interest to HakiRasilimali Members and to ensure that it is shared in a timely manner.
- ▶ To represent HakiRasilimali in various platforms for the purpose of enhancing the reputation of the organization and meeting organization objectives.
- ▶ To convene regular Hakirasilimali Board of Directors meetings in order to enhance governance of the platform.
- ▶ To initiate and encourage synergies with other like-minded networks so as to encourage constructive linkages between civil society working the extractives.
- ▶ To lead and manage a team of staff within the secretariat who will support the ED in delivering the above.

Academic, Technical skills and experiences that we are seeking:

- ▶ Bachelor degree in social sciences, law, public policy, governance, community development or any related field from a recognized institution. Masters Degree in the related field will be an added advantage
- ▶ A broad understanding of and demonstrated interest in extractive issues in Tanzania, Africa and beyond.
- ▶ Good analytical skills and the ability to package concepts to different types of audiences.



Follow Us:



Visit Our Website:
www.hakirasilimali.or.tz

- ▶ The ability to develop and lead a highly effective team in a demanding and often uncertain working environment.
- ▶ At least 5 years working experience in senior and management especially in policy and advocacy issues.

Managerial and leadership skills that this job requires:

- ▶ The ability to develop and lead a highly effective team in a demanding and often uncertain working environment
- ▶ Excellent and appropriate inter-personal, communication and persuasive skills - The ability to develop and sustain productive working relationships across the entire range of development stakeholders.
- ▶ The ability to develop and sustain constructive working relationships across the entire range of extractives stakeholders.
- ▶ Excellent initiative - The ability and willingness to act decisively in often uncertain environments
- ▶ Excellent language skills, verbally and in writing in English and Kiswahili
- ▶ The ability and willingness to speak in public effectively, including making clear, concise and powerful presentations.
- ▶ Basic IT skills, extensive use of the internet for research

ALL interested applicants need to send the following:

- ▶ A cover letter clearly stating in 200 words or less why you want this job and consider yourself suitable for it,
- ▶ An updated CV which includes your complete contact details,
- ▶ Salary history,
- ▶ 2-3 references,
- ▶ A sample of recent written analytical work

MODE OF APPLICATION

Interested candidates should submit their application to HakiRasilimali through the email address **info@hakirasilimali.or.tz** NO LATER THAN **20th OF MAY 2026**

Follow Us:



Visit Our Website:
www.hakirasilimali.or.tz